

**Minutes of February 28th, 2013
Regular Fire Board Meeting
Black Canyon Fire District**

ITEM I: *Call to Order:* The monthly Board Meeting was called to order on Thursday, February 28th, 2013 at 6:15PM.

ITEM II: *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, S. McMahon, J. Coslett-Muirhead and D. Kenson; Absent - P. Chartier. Also present E. Caldwell.

ITEM III: **Pledge of Allegiance:** B. Cothern led the Pledge of Allegiance.

Moment of Silence in honor of Board Member Pete Chartier who passed away unexpectedly on February 19th, 2013.

ITEM IV: *Minutes from the January 2013 Regular Fire Board Meeting:* < D. Kenson > Motions to discuss and/or vote to accept the Minutes from the January 2013 Regular Fire Board Meeting. < S. McMahon > seconds the motion. **Motion carries 3 – 1** with J. Coslett- Muirhead abstaining.

ITEM V: *Bookkeeping report from January 2013:* <J. Coslett-Muirhead> Motions to discuss and/or vote to approve the Bookkeeping Report for January 2013: <D. Kenson > seconds the motion. **Motion carries unanimously 4 – 0.**

ITEM VI: *Ambulance bookkeeping and Insurance Billing Report for January 2013:* < S. McMahon> Motions to accept the January 2013 Ambulance and Insurance Bookkeeping Report. <J. Coslett-Muirhead > seconds the motion. **Motion carries unanimous 4 – 0.**

ITEM VII: *Chief's Report:* <E. Caldwell> There are several department member anniversaries this month:

- Andrew Rapps – 7 years
- Joe Flores – 4 years
- Matt Hunkin – 4 years
- Steve Jahnke – 4 years
- Anthony Marino – 4 years
- Jake Alanis – 3 years
- Emanuel Olari – 3 years
- Scott Sortor – 3 years.

Congratulations and thank you for your hard work and contribution to the department and community!

Incidents for the month of January 2013 = 65.

January 2013 total transports by BCFD, including transport from scene to helicopter 30 vs. 31 during January 2012.

Combined training hours for the month of January 2013 = 601.

The new radios arrived February 19th and were placed in service this past weekend.

Capt. Josh Johnson is returning to BCFD effective March 2, 2013.

ITEM VIII *Discuss and/or vote on options for Ambulance Billing:* <D. Kenson> motions to discuss and/or vote on options for Ambulance billing; <S. McMahon> seconds the motion.

<J. Coslett-Muirhead> would like Sedona Fire District commercial general liability insurance coverage to include \$1 million per occurrence, \$2 million per aggregate.

<J. Coslett-Muirhead> states it is her understanding the Chief cannot sign binding contracts for the Dept.; contracts should be signed by either the Board Chair or Clerk. <E. Caldwell> stated the Chief can sign binding contracts with Board approval.

<J. Coslett-Muirhead> would like the physical address of BCFD added above the PO Box for any overnight courier services.

Chief Birch arrived at the meeting at 6:35PM

<M. Forsythe> This issue will be tabled until the next board meeting.

ITEM IX

Discuss and/or vote on filling Vacant Black Canyon Fire District Board Position: <J. Coslett-Muirhead> motions to discuss and/or vote on filling the vacant Black Canyon Fire District board position; <D. Kenson> seconds the motion. <J. Coslett-Muirhead> suggests posting the opening such as we have done in the past. <E. Caldwell> we can post it and have a deadline of just prior to the next board meeting. We will post at our regular posting sites and on the website. **Motion carriers unanimous 4 – 0.**


ITEM X

Public Call: None

ITEM XI

Adjournment: <D. Kenson> motions to adjourn; <S. McMahon> seconds the motion.

Meeting adjourns at 6:38PM

 4/23/13

Authorized Signature **Date**