

CALL TO ORDER Board Chair J. Coslett-Muirhead called the Fire Board Meeting to order on Thursday, March 31st, 2016 at 6:02 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Jeri Coslett-Muirhead; Board Clerk Diana Kenson; Board Member Sharon McMahon, Jack Artrip

Members Absent: William Davis

Board Chair affirms a quorum

Administrative Staff Present: Chief Birch; Elaine Caldwell

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: led by Captain Jason Tilson

CALL TO THE PUBLIC There was no response to the Call to the Public

MINUTES

Discussion & Possible Action – Approval of February Regular Board Meeting and February 29th Special Board Meeting: Board Member S. McMahon motions to approve the minutes; Board Member J. Artrip seconds the motion;

Vote conducted MOTIONED **CARRIED.**
AYES: Coslett-Muirhead, Kenson, McMahon, Artrip
NAYS: None
ABSTAIN: None

CONSENT AGENDA

- A. February 2016 Monthly Financial Report: Board Member D. Kenson motions to approve the Consent agenda item A; Board Clerk J. Artrip seconds the motion;
- B. January 2016 Ambulance Bookkeeping and Insurance Billing Report: Board Member S. McMahon motions to approve the Consent agenda item B; Board Member D. Kenson seconds the motion;

Vote conducted for items A & B on consent agenda **MOTIONED CARRIED.**
AYES: Coslett-Muirhead, Kenson, McMahon, Artrip
NAYS: None
ABSTAIN: None

CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

(Current Event Summaries are regarding activities of the Fire District and the status and progress relating

thereto.)

A. Fire Chief Report and Current Events Summary for February 2016:

Chief discussed Current Events as outlined in Chief's report within Board Packet.

- Anniversaries: Elaine Caldwell 21 years, Captain John Burkhart 15 years, Captain Jason Tilson 13 Years.
- Reviewed and compared call volume numbers from Feb 2016 and Feb 2015.
- Reviewed Training Hours and Vehicle repairs.

Public Comment: **None**

New Business:

Discussion & Possible action re: Contract with Strength Training, INC (STI) to conduct new hire physicals and full-time firefighter's annual physicals at the Glendale Regional Health Centre. **D. Kenson Motions to approve the contract/ J. Artrip seconds the motion.** Open discussion ensued. Chief Birch advised that this facility was designed and set up for public safety employees and meets the NFPA standards. Chief advised that we have had some difficulty with the vender we are now using and believes that this other facility would be best for the Fire District and firefighters and is a few dollars cheaper. Chief also advises that this facility is used by several Fire Departments including Glendale FD and Daisy Mountain FD, and that this facility was partly organized by Fire Chiefs. Board Members inquired about workman's compensation related injuries/illness and Chief advised that this facility will handle.

Vote conducted - **MOTIONED CARRIED.**

AYES:	Coslett-Muirhead, Kenson, McMahon, Artrip
NAYS:	None
ABSTAIN:	None

Discussion & Possible action re: Approving the Memorandum of Understanding (M.O.U.). Since the final copy was not received until a few hours before this meeting, this line item was tabled until the Board Members have a chance to review. **NO ACTION TAKEN**

Discussion & Possible action re: Authorization to submit a SAFER grant application to FEMA to hire 3 fulltime firefighters and one part-time position. **J. Artrip motions to approve, D. Kenson seconds the motions.** Open discussion; Chief Birch advised that the Board needs to sign a letter stating that they fully understand the Districts long term financial obligations of being awarded and acceptance of this grant.

Vote conducted - **MOTIONED CARRIED.**

AYES:	Coslett-Muirhead, Kenson, McMahon, Artrip
NAYS:	None
ABSTAIN:	None

Discussion: First Draft of Budget for Fiscal Year 2016/2017. D. Kenson motions to discuss the First Draft of Budget for Fiscal Year 2016/2017, S. McMahon seconds the motion; Open Discussion between Board Members and Chief. Chief spoke on a few of the highlights. Revenue; tax revenue increased by 4.1%, grants increased for SAFER grant along with the possibility that we will not be reimbursed in this FY for grants that have been awarded this FY. Personnel line items; admin is gone, Safer personnel is listed separately, if awarded the grant, a part-time position has been added if the Safer grant has not been successful. Operations line items; PPE's increased for additional personnel (SAFER Grant), Training increased for continue education for the Captains. fuel decreased based on expenditures from the last three years. Administration line items: Minor changes throughout. Capital Improvement: elimination of \$156,835.00 from the Phoenix Fire Dispatch line items. **Discussion only no action taken.**

Old Business: **None**

Line item tabled

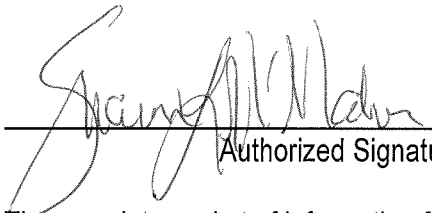
Public comment: None

ADJOURNMENT

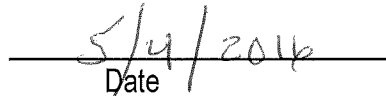
The meeting adjourned at 6:50 P.M. (J. Artrip/ S. McMahon)

NEXT SCHEDULED BOARD MEETING

April 28th, 2016



Authorized Signature



Date

The complete packet of information from the Board meetings or portions thereof is available from the administrative Office upon completion of a Public Records Request.

"Black Canyon Fire Department is an Equal opportunity employer and provider."