

**Minutes from May 31st, 2012
Regular Fire Board Meeting
Black Canyon Fire District**

ITEM I: *Call to Order:* The monthly Board Meeting was called to order on Thursday, May 31st, 2012 at 6:05 PM.

ITEM II: *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, J. Coslett-Muirhead, P. Chartier, S. McMahon and D. Kenson via telephone. Also present: Chief Birch and E. Caldwell.

ITEM III: **Pledge of Allegiance:** Vicki Cothorn led the Pledge of Allegiance.

ITEM IV: *Minutes from the April 26th, 2012 Regular Fire Board Meeting:* <S. McMahon> Motions to accept the Minutes from the April 26th, 2012 regular Fire Board Meeting, <P. Chartier> seconds the motion. **Motion carries unanimously 5 – 0.**

ITEM V: *Bookkeeping report from April 2012:* <D. Kenson> Motions to accept the Bookkeeping Report for April 2012: <P. Chartier> seconds the motion. **Motion carries unanimously 5 – 0.**

ITEM VI: *Ambulance bookkeeping and Insurance Billing Report for April 2012:* <J. Coslett-Muirhead> motions to accept the April 2012 Ambulance and Insurance Bookkeeping Report. <P. Chartier> seconds the motion. **Motion carries unanimous 5 – 0.**

ITEM VII: *Chief's Report:* <Chief> Al Beren celebrates 27 years with Black Canyon Fire Dept. Al also served with Canyon Community prior to the District being formed, so Al has 30 plus years serving this community. Congratulations and thank you for your hard work and contribution to the department and community.

Incidents for the month of **April 2012 = 100** compared to 83 for April 2011.

Total transports, including transport from scene to helicopter for **April 2012 = 43** compared to 42 in April 2011. **Jan. 1, 2012 to April 30, 2012 = 150** vs. 144 for the same period in 2011.

Combined training hours for the month of April 2012 = 565.

On 5/14/2012, Br 331 was requested by State Land to respond to the "Gladiator" fire in Crown King which had begun the day previous. Capt. Josh Johnson, Engine Boss Trainee Mark Enteman, and Reserve Firefighter Nick Carrano staffed Br331 for 10 days before being demobilized on May 25th, 2012. Captain Johnson was present and gave a brief description of the fire.

ITEM VIII: *Discuss and/or vote on adding a fuel surcharge to Out-of-District Policy – Resolution 9703-D.* <P. Chartier> motions to discuss and/or vote on adding fuel charge to Out-Of-District Policy, <J. Coslett-Muirhead> 2nds the motion. After a round table discussion regarding adding a fuel charge, it was unanimously decided that at this time this would not be beneficial for the District because of the following reasons:

The district's current rates are among the highest in the state; the amount of revenue that this would produce does not equal the amount of additional time that administration will need to calculate the increase.

The Board agreed that if fuel prices are pushing \$5.00, this will be addressed again. **Full vote to table.**

ITEM IX: *Discuss and/or vote on accepting the engagement letter with the firm Accounting Professional, LLC, to complete the required annual audit for fiscal year 2011/2012.* <S. McMahon> motions to accept the engagement letter with the firm, *Accounting Professionals, LLC* to complete the required annual

audit for fiscal year 2011/2012; <P. Chartier> seconds the motion. **Motion passes unanimously 5 – 0.**

ITEM X: *Discuss and/or vote on approving Budget Proposal for Fiscal Year 2012/2013.* <D. Kenson> motions to approve the Budget Proposal, as presented, for Fiscal Year 2012/2013; <S. McMahon> seconds the motion. Chief Birch reviewed the changes made from the previous proposal:

Admin retirement. (+\$1,113): per legislative action, employer contribution increased to 50% from 47%.

Vehicle Maintenance. (+\$ 5,000): due to aging fleet review of YTD history.

Medical Supplies. (+\$1,000): due to the last two year's history and inflation.

CPA. (-\$1,200): due to quote

Heart Monitor Maintenance. (+596): inflation.

Carryover (+\$6,000.): to cover the above changes.

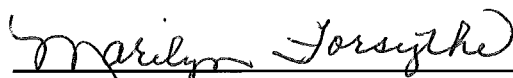
All Board members stated and agreed that increasing the rate was not what they wanted to do, but was done out of necessity, because of the decrease in assessed property values.

The motion to approve fiscal year 2012/2013 Budget at \$3.25 per \$100.00 secondary assessed value passes 5–0 unanimously.

ITEM XI: *Public Call:* None

ITEM XII: *Adjournment.* <D. Kenson > motions to adjourn. <P. Chartier >seconds the motion. **Motion passes unanimously 5 – 0.**

Meeting Adjourned at 7:03PM

 6/28/12
Authorized Signature Date