

**Minutes of June 28, 2012  
Regular Fire Board Meeting  
Black Canyon Fire District**

- ITEM I:** *Call to Order:* The monthly Board Meeting was called to order on Thursday, June 28th, 2012 at 6:05 PM.
- ITEM II:** *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, J. Coslett-Muirhead, P. Chartier, S. McMahon and D. Kenson via telephone. Also present: Chief Birch and E. Caldwell.
- ITEM III:** **Pledge of Allegiance:** Marilyn Forsythe led the Pledge of Allegiance.
- ITEM IV:** *Minutes from the May 31st, 2012 Regular Fire Board Meeting:* <S. McMahon> Motions to accept the Minutes from the May 31st, 2012 regular Fire Board Meeting, <J. Coslett-Muirhead> seconds the motion. **Motion carries unanimously 5 – 0.**
- ITEM V:** *Bookkeeping report from May 2012:* <D. Kenson> Motions to accept the Bookkeeping Report for April 2012: <P. Chartier> seconds the motion. **Motion carries unanimously 5 – 0.**
- ITEM VI:** *Ambulance bookkeeping and Insurance Billing Report for May 2012:* < P. Chartier > motions to accept the May 2012 Ambulance and Insurance Bookkeeping Report. < J. Coslett-Muirhead > seconds the motion. **Motion carries unanimous 5 – 0.**
- ITEM VII:** *Chief's Report:* <Chief> John Burkhart celebrates 10 years with the Department. Congratulations and thank you for your hard work and contribution to the department and the community!
- Incidents for the month of May 2012 = 85 vs. 88 for May 2011.
- Total transports, including transports from scene to helicopter for May 2012 = 29 vs. 46 for May 2011. Jan. 1, 2012 to May 30, 2012 = 179 compared to 190 for the same period in 2011.
- Combined training hours for the month of May 2012 = 543.
- Capt. Burkhart obtained three pet resuscitation kits at no cost to the department through a donation from "Air for Paws." Capt. Burkhart explained that "Air for Paws" is a nonprofit organization that created "CPR" kits for animals. The kits contain a bell housing mask that covers the nose of an animal; two mask sizes for a large or small animal; a cheat sheet explaining how to take a pulse on a dog or cat. These kits cost \$100 to \$500 each. We were also given a training DVD, which all of the crew will participate in so they are able to use these kits when needed. They also sent us *Pets Live Here* stickers to hand out to the community. The stickers can be placed in an obvious location to advise the responding crew. The kits have been placed on our first-out units. We have responded for fires before and have tried to resuscitate pets with dismal results, dogs usually try to leave the situation but cats will hide. Capt. Burkhart obtained this donation through his own initiative and is also, looking into having our personnel trained and certified as Animal EMT's. The Board thanked John for his initiative in obtaining this grant and for his 10 years of service.
- We are using the Firebird Fuel cards and seeing a savings. Thanks to P. Chartier for locating this option for us.
- Also, on Saturday, July 7<sup>th</sup> at 10:00 am, we will be honoring the neighbors and grandchildren who helped with the rescue of Boyd Smith.
- ITEM VIII:** *Discuss and/or vote on Annual Red Flag Report:* <D. Kenson> Motions to approve the Red Flag report as presented, <S. McMahon> seconds the motion. Elaine stated that this year we had three "low risk" exposures; one was from attempting to locate a patient, and two were from transposing phone numbers on

a fax, all three incidents were addressed immediately. J. Coslett-Muirhead stated that she is very aware on how strict the fire department is with confidential information. \*- Motion carries 5-0 unanimously.

**ITEM IX:** *Discuss and/or vote on approving a filtration and/or water softener system for the station.* <J. Coslett-Muirhead> motions to discuss and/or approve a filtration and/or water softener system for the station; <P. Chartier> seconds the motion. J. Coslett-Muirhead stated she recently signed a check for 1200.00 to repair/replace the four cooler pumps in the bay and was advised by Elaine that it was due to corrosion from hard water. J. Coslett-Muirhead cannot justify spending 1200.00 annually to replace 4 evaporative cooler pumps and is very concerned with other damage that may be occurring. <J. Coslett-Muirhead> wishes to review the three quotes when they are available. Chief Birch advises that at this time he only has two quotes, waiting for the third one. Chief stated that they are far apart in price; one for approx 6000.00 and one for approx. 11,000.00 and he will be checking into the reasoning for the large difference. <P. Chartier> would like to know the cost of materials to use the system. Decision tabled by Board until next meeting.

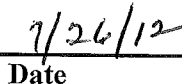
**ITEM X:** *Discuss and/or vote on adopting Approved Budget for Fiscal Year 2012/2013.* <J. Coslett-Muirhead> motions to adopt the Approved Budget as presented for Fiscal Year 2012/2013; <S. McMahon> seconds the motion. S. McMahon questions where the funds will come from for the water softener system. E. Caldwell stated that it would need to come from the contingency line item. **Motion carries 5-0 unanimously.**

**ITEM XI:** *Public Call:* None

**ITEM XII:** *Adjournment.* < D. Kenson > motions to adjourn. < P. Chartier >seconds the motion. **Motion passes unanimously 5 – 0.**

**Meeting Adjourned at 6:36PM**

  
Authorized Signature

  
Date