

Black Canyon Fire District  
Meeting Minutes  
Wednesday July 20<sup>th</sup>, 2016

**CALL TO ORDER** Board Chair J. Coslett-Muirhead called the Fire Board Meeting to order on Wednesday, July 20<sup>th</sup>, 2016 at 6:06 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

**ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Jeri Coslett-Muirhead; Board Clerk Diana Kenson; Board Member Sharon McMahon, Board Member Jack Artrip; and Board Member William Davis (telephonically)

Members Absent: None

*Board Chair affirms a quorum*

Administrative Staff Present: Chief Mark Nichols, Valerie Helms

**PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:** led by Board Member J. Artrip

**CALL TO THE PUBLIC** There was no response to the Call to the Public

**Old Business:**

**A. Fiscal Year 2016/2017 BCFD Public Budget Hearing**

**a. Public Comment re: Fiscal Year 2016/2017 Black Canyon Fire District Budget.** There were no public comments regarding the Fiscal Year 2016/2017 Black Canyon Fire District Budget.

**b. Discussion & Possible action re:** Adoption of Fiscal Year 2016/2017 budget; Setting Fiscal Year 2016/2017 Bond Tax Rate.

**Board Member S. McMahon motions for discussion; Board Clerk D. Kenson seconds the motion.** The board enters into discussion regarding the bond and the department paying the bond instead of an additional tax levied on the citizens. Chief Nichols reported back to the board his findings from his discussions with the Yavapai County Treasurer's Office and the district's legal counsel. Chief Nichols reported that the payment has been made for July, but that the district has options to relieve the burden on the citizens by lowering the levy rate from the current \$3.25. The board discussed the budget implications of reducing the budget and that there are many other obligations the district must pay in the next few years such as a new ambulance. Board Chair J. Coslett-Muirhead stated that in her daily interactions in her business, many members of the community have stated that they are in favor of the public picking up the bond rather than losing any services. Board Member S. McMahon also said that in her daily interactions in her business that she has heard the same thing from community members. The board directed

Black Canyon Fire District  
Meeting Minutes  
Wednesday July 20<sup>th</sup>, 2016

Chief Nichols to continue to study options for next budget year and find out if the bond can be taken back by the district in the future. **Board Member S. McMahon motions to Adopt the Fiscal Year 2016/2017 budget as proposed. Board Clerk D. Kenson seconds the motion; Vote conducted. MOTION CARRIED.**

AYES: Kenson, Davis, McMahon, Artrip  
NAYS: Coslett-Muirhead  
ABSTAIN: None

**c. Discussion and possible action re:** Certification for Fiscal Year Budget 2016/2017 **Board Member S. McMahon motions to approve the Certification of the Fiscal Year 2016/2017 budget, Board Clerk D. Kenson seconds the motion; Vote conducted. MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip  
NAYS: None  
ABSTAIN: None

**d. Discussion and possible action re:** Posting for public comment the Revised Fiscal Year 2016/2017 Budget – Board Chair J. Coslett-Muirhead states this item no longer applies as the Proposed Fiscal Year 2016/2017 was not revised and was approved as posted.


**ADJOURNMENT**

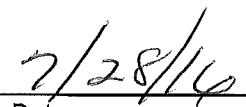
Board Clerk D. Kenson motions to adjourn the meeting; Board Member J. Artrip seconds the motion;

(Whereupon, the regular meeting of the Black Canyon Fire District was adjourned at 6:30 p.m.)

**NEXT SCHEDULED BOARD MEETING**

Thursday, July 28<sup>th</sup>, 2016

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Date

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request.

*"Black Canyon Fire Department is an Equal opportunity employer and provider."*