

**Minutes of July 25, 2013
Regular Fire Board Meeting
Black Canyon Fire District**

- ITEM I:** *Call to Order:* The monthly Board Meeting was called to order on Thursday, July 25, 2013 at 6:05PM.
- ITEM II:** *Roll Call of Board Members:* Present – Board Chair M. Forsythe, J. Coslett-Muirhead, and D. Kenson. Absent, J. Artrip and S. McMahon. Also present Chief Birch and E. Caldwell.
- ITEM III:** *Pledge of Allegiance:* Firefighter Jeff Pavlik led the Pledge of Allegiance. A moment of silence to honor the 19 firefighters killed in the Yarnell Fire immediately followed.
- ITEM IV:** *Minutes from the June 2013 Regular Fire Board Meeting:* < D. Kenson > Motions to discuss and/or vote to accept the Minutes from the June 2013 Regular Fire Board Meeting. <J. Coslett-Muirhead > seconds the motion. <Chief> There was a correction on **ITEM XI**, Red Flag Report of the June 2013 Minutes clarifying there were no known breaches during FY 2012/2013. <M. Forsythe> I called Karen earlier to point out an error in a month listed in the Transport section of the Chief’s Report. <Chief> I believe that was corrected. <J. Coslett-Muirhead> Requests the Minutes reflect when there is Board discussion. **Motion carries 3 – 0 unanimous with noted corrections.**
- ITEM V:** *Bookkeeping report from June 2013:* < J. Coslett-Muirhead > Motions to discuss and/or vote to approve the Bookkeeping Report for June 2013: < D. Kenson > seconds the motion. No Board corrections or additions. **Motion carries unanimously 3 – 0.**
- ITEM VI:** *Ambulance bookkeeping and Insurance Billing Report for June 2013:* < D. Kenson> Motions to accept the June 2013 Ambulance and Insurance Bookkeeping Report. < J. Coslett-Muirhead > seconds the motion. No Board corrections or additions. **Motion carries unanimous 3 – 0.**
- ITEM VII:** *Chief’s Report:* <Chief> This Report is in remembrance of the 19 Members of the Granite Mountain Interagency Hot Shot crew that lost their lives while fighting the “Yarnell Hill” fire on June 30, 2013. This will be part of the Chief’s report every anniversary.

There were no Department member anniversaries this month.

Incidents for the month of June 2013 = 82 vs. 74 for June 2012

Total transports by BCFD, including transport from scene to helicopter:

- June 2013 = 38 vs. 28 in June 2012.
- January 1, 2013 to June 30, 2013 = 217
- January 1, 2012 to June 30, 2012 = 205

Combined training hours for the month of June 2013 = 402.

<Chief> I attended the AFDA Conference in Tucson and attended the following classes: Legal Roundtable which discussed the new Fire District finance documentation requirements, Healthcare Reform and how to implement it.

<Chief> All Board members are required by law to read Open Meeting Law training:

<http://www.azag.gov/sites/default/files/sites/all/docs/agency-handbook/ch07.pdf>

<Board> Discussion followed.

<Chief> Firefighter Steve Jahnke was promoted to full-time on July 11, 2013.

<Chief> Has been attending the Desert Southwest Fire and EMS Leadership Conference this week.

<Chief> Has been asked by the AZ Dept. of Health Service to participate in the development of the AZ Strategic Highway Safety Plan, along with several other emergency service directors from around the state. He will be attending four day-long meetings in Phoenix between now and the end of the year.

<Chief> The Dept. began its annual new hire testing process to fill six (6) vacant positions. The month-long Orientation Program will begin in October 2013.

<Chief> At 9:00AM Thursday, July 18th, sealed bids for the new Self Contained Breathing Apparatus was opened. The bids were for the following items:

- 16 SCBA (Self-Contained Breathing Apparatus) units with carbon fiber cylinders rated for 45 minute duration at 4500 psi, Universal RIC fitting, tether-style Buddy Breather,
- Sixteen (16) medium face masks with Nomex nets and face mask storage bags, HUD, voice amplification,
- Sixteen (16) spare carbon fiber cylinders rated for 45 minute duration at 4500 psi,
- Two (2) spare large, four (4) medium, and ten (10) small face masks with Nomex nets, HUD, voice amplification, and 16 mask storage bags,
- Sixteen (16) spare regulators

Proposals were requested from three companies, 1) FDC Rescue Products, representing Avon, 2) United Fire Equipment, representing MSA, and 3) MES of Arizona, representing Scott. The proposals were due no later than 5:00PM Wednesday, July 17th, 2013. The bids remained sealed until bid opening and were opened in the order they were received:

- **MES of Arizona** - \$123,925.14 including freight and tax for Scott X3 SCBA's with AV300 HT face masks,
- **United Fire Equipment** - \$114,948.35 including freight and tax for MSA Fire Hawk M7XTH SCBA's with Ultra Elite face masks,
- **FDC Rescue Products** - \$101,506.24 including freight and tax for Avon Protection Delta Air face masks.

Each bid was verified by Board Chair Marilyn Forsythe and Karen Shoemaker.

The apparent low-bidder is **FDC Rescue Products** with the total bid of \$101,506.24. Ninety five percent (95%) of the funding this equipment was made available through a Fire Act Grant from FEMA.

After reviewing the specifications provided by each bidder, Chief Birch awarded the bid to the lowest and most responsive bidder, FDC Rescue Products, on July 17th, 2013.

ITEM VIII *Discuss and/or vote on authorizing Chief Birch to accept a Type 3 Wildland engine from AZ State Land Dept. if one becomes available:* <D. Kenson> Motions to discuss and/or vote authorizing Chief Birch to accept a Type 3 Wildland engine from AZ State Land Dept. if one becomes available; <J. Coslett-Muirhead> seconds the motion. <J. Johnson> I was at Stateland and saw a few Type 3 trucks that were being prepared to go out. Stateland keeps a list of departments that need vehicles and makes a determination of where they go by the demographics of the community, the fire department's budget, and so forth.

The Type 3 is a versatile, four-wheel drive truck. It has more equipment and can carry a minimum of 500 gallons of water. Larger water tanks are in demand as they can stay out on the fire for longer periods. It can carry up to three people. The types of fires we see now require apparatus that can go anywhere, such as the Type 3. Not only would this type of vehicle be good for us to have on hand as a community, but it would bring income to the Dept. because the Type 3 engines are being called out often for wildland fires.

One issue Chief wanted me to look into was where we would park it. Obviously we are out of parking space inside the building. We would have to place it on cement with a carport over it. I pulled up kits for all-metal carports; they run around \$1000 - \$1500.

Insurance is based on the value of the truck. A truck valued around \$300,000 would run around \$950.00 annually. <J. Coslett-Muirhead> We wouldn't be getting a new truck so the value would be less, correct? <J. Johnson> Correct. We are probably looking at a value of less than \$100,000. Maintenance and repair on our Type 6 (BR331) ran around \$3500 last year so we can use that as a guide for a Type 3.

Mayer Fire purchased a Type 3 from a private seller for around \$80,000 and it basically paid for itself the first year in service on Wildland calls. Not only did they go on calls in AZ., but they went to New Mexico and Colorado, earning around \$200,000 to their district. Again, I believe a Type 3 vehicle would bring us an opportunity for additional income.

As far as equipment for the Type 3 truck, we still have parts from Al's truck we can use and the rest we would have to get a grant for. We can use some of the packs from the Brush truck until we can get a grant to purchase additional packs.

I am not a gambling person so I can't guarantee we would consistently be called out but I feel it is worth the gamble. The manner in which we are called out has changed; we are on a rotation with a consortium of departments in Yavapai County. Currently we are at the bottom of the list with our Type 6 because we have already been out on a fire. If we were on two lists, especially with a Type 3, we would be much more likely to get called out. The new system gives everyone an equal opportunity. <J. Coslett-Muirhead> I want to be sure our community is never left without services.

<Chief> Once we get a call, the personnel going out have to make sure they can get coverage for their shifts before they leave. Also, if I don't think it is safe for us to go out, let's say we are experiencing extreme fire danger, we won't go out.

<M. Forsythe> How long is the list to get a Type 3? <J. Johnson> I don't know. Our original thought was to just get a chassis and put a Type 3 together ourselves but that didn't pan out. State Land would prefer we get a complete package. <Chief> Generally there is no or little cost if we get the vehicle from State Land; we are responsible for insurance, maintenance and repairs. As with the truck Al had, we return it to State Land after we are done using it.

<Chief> I would like to see us get a Type 3. It gives us a little more selectivity; we would then have four (4) vehicles available for Wildand duty. My concern is the budget as we are tight. Maybe we should just wait and make a decision when a vehicle becomes available. I already added us to the list. <J. Coslett-Muirhead> What is the turnaround time? <Chief> I don't know but imagine they are flexible. <D.Kenson> The motion is amended to state the Board wishes to remain on the list for a Type 3 and will make a final determination of acceptance at the time one becomes available; < J. Coslett-Muirhead > seconds the motion. **Motion carries 3 – 0 unanimous.**

ITEM IX

Discuss and/or vote on designating Scotsman CUI526 Ice Making Machine as excess property and authorizing Chief to accept sealed bids for purchase of the Ice Making machine until 5:00PM, August 28th, 2013: <J. Coslett-Muirhead> motions to Discuss and/or vote on designating Scotsman CUI526 Ice Making Machine as excess property and authorizing Chief to accept sealed bids for purchase of the Ice Making machine until 5:00PM, August 28th, 2013; <D. Kenson> seconds the motion. <M. Forsythe> Bagged ice is being brought in now? <Chief> Correct. If you will remember our discussion during the April Board meeting, the cost and time required to keep our ice machine running and clean turned out to be more than the cost of having ice delivered. I cleaned it when it was disconnected which took 3 hours. **Motion carries unanimous 3– 0.**

ITEM X

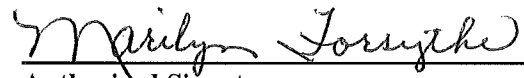
Public Call: “The consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canton Fire District Board need not request permission in advance. Action taken as a result of public comment will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.”

<B. Cauthern> Would weather have a negative effect on the Type 3 truck if it were kept outside? <Chief> No.

ITEM XI

Adjournment: <D. Kenson> motions to adjourn; <J. Coslett-Muirhead> seconds the motion.

Meeting adjourns at 7:21PM

 8/29/13
Authorized Signature Date