

Black Canyon Fire District
Meeting Minutes
Thursday July 28th, 2016

CALL TO ORDER Board Chair J. Coslett-Muirhead called the Fire Board Meeting to order on Thursday, July 28th, 2016 at 6:00 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Jeri Coslett-Muirhead; Board Clerk Diana Kenson; Board Member William Davis, Board Member Sharon McMahon, Board Member Jack Artrip

Members Absent: None

Board Chair affirms a quorum

Administrative Staff Present: Chief Mark Nichols, Valerie Helms

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: led by Board Member J. Artrip

CALL TO THE PUBLIC There was no response to the Call to the Public

MINUTES

Discussion & Possible Action – Approval of June 30th, 2016 Regular Board Meeting; and July 20th, 2016 Special Meeting minutes: Board Clerk D. Kenson motions to approve the minutes; Board Member J. Artrip seconds the motion;

Vote conducted to Approve. MOTION CARRIED.

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip

NAYS: None

ABSTAIN: None

CONSENT AGENDA

A. **June 2016 Monthly Financial Report:** Board Member W. Davis motions to approve the Consent agenda item A; Board Member S. McMahon seconds the motion;

B. **June 2016 Ambulance Bookkeeping and Insurance Billing Report:** Board Clerk D. Kenson motions to approve the Consent agenda item B; Board Member S. McMahon seconds the motion; Vote conducted for items A & B on consent agenda. MOTION CARRIED.

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip

NAYS: None

ABSTAIN: None

CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

(Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto.)

Fire Chief Report and Current Events Summary

Chief Nichols discussed Current Events:

- Reviewed call volume numbers over the past month and compared to previous years
- Discussed ADOT improvements on the freeway from New River to Coldwater Road
- Presented two patient requests for adjusted payment for services rendered; will correspond with patients and request more information to present to the board in a future meeting

Public Comment: None

Old Business:

A. Discussion & Possible action re: Setting Fiscal Year 2016/2017 Bond Tax Rate at \$0.4178. Board Clerk D. Kenson motions for discussion; Board Member J. Artrip seconds the motion. The board enters into discussion regarding the bond rate and how the tax rate is set. Board Chair J. Coslett-Muihead explains the process and need to vote as a board to set the rate. **Board Clerk D. Kenson motions to Set the Fiscal Year 2016/2017 Bond tax rate at \$0.4178, Board Member W. Davis seconds the motion; Vote conducted. MOTION CARRIED.**

AYES: Coslett-Muirhead, Kenson, Davis,

NAYS: None

ABSTAIN: McMahon, Artrip

B. Discussion and possible action re: Certification of Compliance for Fiscal Year 2016/2017 Budget. **Board Member W. Davis motions to approve the Certification of Compliance for the Fiscal Year 2016/2017 budget, Board Member S. McMahon seconds the motion; Vote conducted. MOTION CARRIED.**

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip

NAYS: None

ABSTAIN: None

New Business:

A. Discussion and Possible Board Action re: Former Chief Tom Birch's request for distribution of district property – Picture **Board Member J. Artrip motions to give Former Chief Tom Birch the picture complete in the frame with a copy for the department, Board Clerk D. Kenson seconds the motion; Vote conducted. MOTION CARRIED.**

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip

NAYS: None

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ABSTAIN: None

B. Discussion and Possible Board Action re: Fire Chief's Truck
Board Member S. McMahon motions to discuss, Board Member W. Davis seconds the motion. The board discusses options for the truck including putting it out for bid and sale or keeping it for department use only. Board Member J. Artrip asks Chief Nichols' opinion regarding sale vs. keeping it in the department. Chief Nichols recommends to keep in the fleet for the captains and department use rather than putting it out to bid. Board Chair J. Coslett-Muirhead would like to state that the truck be used for department business only.

Board Member S. McMahon motions to keep the truck for department purposes only, Board Member W. Davis seconds the motion; Vote conducted. MOTION CARRIED.

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip

NAYS: None

ABSTAIN: None

C. Discussion and Possible Board Action re: 5 Year Plan and Goals for the Fire District

Board Member J. Artrip motions to discuss; Board Clerk D. Kenson seconds the motion. The board members discuss their ideas for a 3 or 5 year plan and considerations for future budgets. Chief Nichols would like to set future board workshops to go over the budget and 5 year plan with the board members in detail.

Motion to table the 5 Year Plan and Goals for the Fire District until a later date by J. Artrip, Board Clerk D. Kenson seconds the motion; Vote conducted. MOTION CARRIED.

AYES: Coslett-Muirhead, Kenson, Davis, McMahon, Artrip

NAYS: None

ABSTAIN: None

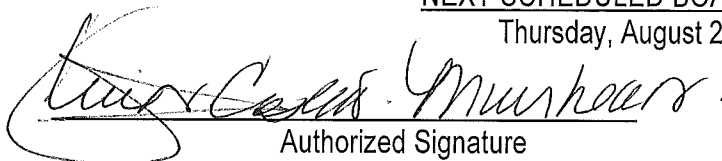
ADJOURNMENT

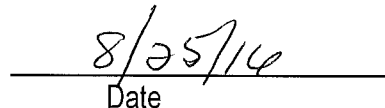
Board Member W. Davis motions to adjourn the meeting; Board Clerk D. Kenson seconds the motion;

(Whereupon, the regular meeting of the Black Canyon Fire District was adjourned at 7:04 p.m)

NEXT SCHEDULED BOARD MEETING

Thursday, August 25th, 2016


Authorized Signature


Date

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request.

"Black Canyon Fire Department is an Equal opportunity employer and provider."