

**Black Canyon Fire District
August 18th, 2015**

Special Board Meeting Minutes

I. CALL TO ORDER

Board Chair J. Coslett-Muirhead called the Special Fire Board Meeting to order on Thursday, July 9, 2015, at 6:01 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

II. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Jeri Coslett-Muirhead, Board Clerk Diana Kenson - telephonically, Board Member Dan Brett, Board Member Jim Speer arrived at 6:03 pm, Board Member William (Bill) Davis;
Members Absent: None

Board Chair affirms quorum is present.

Administrative Staff Present: Chief Birch and Elaine Caldwell.

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA:

led by Elaine Caldwell

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public – No public present

Old Business

- A. Discussion and possible actions re: Approval of Dispatch Contract with Mainstay Solutions LLC., (Rural Metro). D. Brett motions to discuss; W. Davis seconds the motion. Board Member B. Davis asks Chief Birch to bring the Board Members up to speed since they believed this was already settled. Chief Birch advises that during his numerous communications with various Phoenix Fire personnel, they were informed that September 1st was our deadline for a transfer to another dispatch center due to Sedona Regional Communication Center closing down. Chief Birch advised the Board that he had been working with Phoenix Fire since March of 2015. Chief Birch was recently informed by Phoenix Fire that they would be able to dispatch for us even if a temporary setup was done, so that the deadline could be met. Chief Birch stated that last Monday, August 10th, he called Assistant Fire Chief Rick Bartee to verify everything was being done to make this happen no later than September 1st. Chief Bartee advised him that the Phoenix Fire Chief had stated that the Phoenix City Council may need to approve and that they do not meet until Mid-September. Chief Bartee stated that he would get back with Chief Birch on Friday August 14th with a more definitive answer. Chief Birch advised that when Chief Bartee called on Friday, he stated that this proposal will need to be presented to and approved by the Phoenix City Council. It was also brought to Chief Birch's attention that the District had not submitted a letter of interest to the City of Phoenix. Chief Birch stated that he was never asked to provide one. Chief Birch stated he then called Chief Kazian from Sedona Fire to verify the timeline of their dispatch center closing and Chief Kazian stated that they still plan on August 31st as the last day the dispatch center will be open. Chief Kazian also stated that he is unsure if they will have any dispatchers after September 1st. Chief Birch stated on Sunday, August 16th, he contacted Rural Metro to confirm the offer for dispatch services was still valid; to which they replied it is. Mainstay LLC (Rural Metro) stated that they would be able to get us up and running by September 1st. The Contract is for three years with a 180 day opt out clause. The cost will be \$24.50 with

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an approximate \$15,000 set up fee and no membership fee. Board Members B. Davis and D. Brett asked if we will have the same technological advances as with Phoenix Fire, Chief Birch replied no. All Board members agreed that they do not like being backed into a corner with minimal time to research. B. Davis asked if it was possible for us to set up an in-house temporary dispatch center until we can work into Phoenix Fire's time frame. Chief Birch and Jeri Coslett-Muirhead stated that the District has done in-house dispatching in the past and it is not that simple or cost effective. Board Clerk Diana Kenson motions to accept the offer we have on the table from Mainstay (Rural Metro) for dispatch services; Board Member D. Brett seconds the motion.

Vote conducted. **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Brett, Davis, J. Speer
NAYS: None
ABSTAIN: NONE

ADJOURNMENT

The meeting adjourned at 6:34 P.M. (D. Brett motions to adjourn / B. Davis seconds the motion)

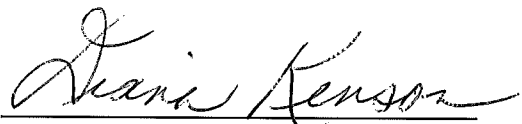
Vote conducted. **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Brett, Davis, Speer
NAYS: None
ABSTAIN: None

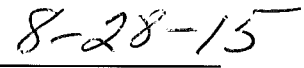
NEXT SCHEDULED BOARD MEETING

Thursday August 27, 2015

Regular Board Meeting



Authorized Signature



Date

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request.

The Fire District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face point or other reasonable accommodations may request these through the Fire District of Black Canyon City Administrative Offices (623-374-5512) at least twenty-four hours before the meeting.

"Black Canyon Fire Department is an Equal opportunity employer and provider."