

**Minutes
Regular Session
FIRE BOARD MEETING
Thursday August 27th, 2015**

I. CALL TO ORDER

Board Chair J. Coslett-Muirhead called the Fire Board Meeting to order on Thursday, August 27th, 2015, at 6:00 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

II. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman, Jeri Coslett-Muirhead, Board Clerk Diana Kenson, Board Member Dan Brett, Board Member William (Bill) Davis, and Board Member Jim Speer arrived at 6:02p.m.

Members Absent: None

Board Chair affirms quorum is present.

Administrative Staff Present: Chief Birch and Elaine Caldwell.

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: Led by BCFD Captain Tilson

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public

V. MINUTES

- A. Discussion & Possible Action – Approval of July 30, 2015 Regular Board Meeting Minute and August 18th, 2015 Special Board Meeting: Board Member D. Kenson motions to approve the minutes with the spelling corrections discussed; Board Member B. Davis**

Vote conducted to Approve. **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Brett, and Davis

NAYS: None

ABSTAIN: Speer – not at July 30th meeting

VI. CONSENT AGENDA

A. Approval of the July 2015 Monthly Financial Report:

The Board reviewed the July 2015 Monthly Financial Report. Board Member B. Davis motions to approve the monthly financial report; Board Member D. Brett seconds the motion;

B. Approval of the July 2015 Ambulance Bookkeeping and Insurance Billing Report

The Board reviewed the July 2015 Ambulance Bookkeeping and Insurance Billing report.

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Board Member D. Kenson motions to approve the ambulance bookkeeping and insurance billing report, D. Brett seconds the motion;

Public Comment: None

Vote conducted for items A & B on consent agenda **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Brett, Davis, Speer

NAYS: None

ABSTAIN: None

VII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

(Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto.)

A. Fire Chief Report and Current Events Summary for March 2015

Chief discussed Current Events as outlined in Chief's report within Board Packet.

- **Anniversaries: None**
- Our type 3 just got back from a two week assignment in Redding CA
- We have been awarded 3 different scholarships for training; one for six personnel to attend annual State Fire Training School; one Captain Tilson to attend a Fire Chief Class – this was by invitation only; and Captain Burkhart to attend an EMS conference in Las Vegas.
- Welcome new Members: Isaac Reeves, Heather Plytas, Philip Sansari, Tiffany Reid, Dale Todeschi.
- The transfer of dispatch services is still on schedule for September 1st
- Update on letter from State Forester regarding new agreement,
- Vehicle Maintenance update.

Public Comment: None

New Business:

A. Discussion: Local 3066 Black Canyon Firefighters Presentation to the BCFD Fire Board.

Captain John Burkhart stated that the fulltime firefighters of Black Canyon Fire Depart are members of Local 3066 of the IAFF. Introduced Stephen Gilman Captain from Goodyear Fire. Mr. Gilman did a presentation regarding the possibility of creating a Memorandum of Understanding (M.O.U.) between the firefighters and the Fire District Board. This M.O.U. will allow the firefighters to have a voice regarding this Fire District and will allow communication between the Fire Chief and the firefighters with the Board having the final say. Mr. Gilman stated that Arizona's union has a different approach than their counter parts on the east coast. Arizona's approach is a "meet and confer" strategy. Mr. Gilman recommended that the Board take a look at various different MOU's from around the State of Arizona, talk with the Fire Fighters and look at the pro's and con's. All Board members agreed that they would like to investigate the possibility of a MOU with the firefighters.

No Action Taken: Discussion and informational only.

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- B. Discussion & Possible Action: Approval of Consents and Waivers for Attorney Donna Aversa to represent Black Canyon Fire District in conjunction with the preparation of the RFP for Management Services, and to allow Attorney Bill Whittington to represent Sedona Fire District.** Chief Birch advised that because we will be sending the RFP's to other Fire Districts which Bill Whittington may also represent, we will need to sign the Waivers stating we understand there is a possible conflict of interest for him and that we are agreeing to have Donna Aversa represent us and develop the RFP for management and administrative services. All Board members stated that it made sense and they fully understand.

Board Member D. Kenson motions to approve both waivers and to have attorney Donna Aversa represent the Black Canyon Fire District regarding the RFP for management and administrative services of the District once Chief Birch resigns; and that Attorney Bill Whittington will represent Sedona Fire District if they should submit a proposal to the Black Canyon Fire District. Board Member B. Davis seconds the motion.

Vote conducted. **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Brett, Davis, Speer

NAYS: None

ABSTAIN: None

Public Comment: None


ADJOURNMENT

The meeting adjourned at 6:39 P.M. (W. Davis / D. Brett)

NEXT SCHEDULED BOARD MEETING

Thursday September 24th, 2015

Regular Board Meeting


Authorized Signature


Date

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request.

The Fire District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face point or other reasonable accommodations may request these through the Fire District of Black Canyon City Administrative Offices (623-374-5512) at least twenty-four hours before the meeting.

"Black Canyon Fire Department is an Equal opportunity employer and provider."