

Minutes
Regular Session
FIRE BOARD MEETING
Thursday August 28, 2014

(Agenda items may have been taken out of order at the discretion of the Chairman.)

I. CALL TO ORDER

Chair S. McMahon called the Fire Board Meeting to order on Thursday, August 28th, 2014, at 6:04 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

II. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chair Sharon McMahon, Board Clerk Jeri Coslett-Muirhead, Board Members Diana Kenson, Jack Artrip, and William Davis

Members Absent: None

Board Chair McMahon affirms quorum is present.

Administrative Staff Present: Chief Birch; Elaine Caldwell

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public

V. MINUTES

A. Discussion & Possible Action – Regular Board Meeting – July, 2014

Board Member D. Kenson motions to approve the minutes of the July 2014 Regular Board meeting, J. Artrip seconds the motion.

Vote conducted. **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Artrip, Davis

NAYS: None

ABSTAIN: S. McMahon – absent for July 2014 regular board meeting.

VI. FINANCIAL SUMMARY AND REPORTS

A. Monthly Financial Current Events Summary

None

VII. CONSENT AGENDA

A. Approval of the July 2014 Monthly Financial Report:

The Board reviewed the August 2014 Monthly Financial Report; which is attached to the official Fire Board meeting packet.

B. Approval of the July 2014 Ambulance Bookkeeping and Insurance Billing Report

The Board reviewed the July 2014 Ambulance Bookkeeping and Insurance Billing Report; which is attached to the official Fire Board meeting packet.

J. Coslett-Muirhead motions to approve the Consent Agenda Items A and B; J. Artrip seconds the motion.

Public Comment: None

Vote conducted. **MOTIONED CARRIED.**

AYES: McMahon, Coslett-Muirhead, Kenson, Artrip and, Davis

NAYS: None

ABSTAIN: None

VIII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

(Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto.)

A. Fire Chief Report and Current Events Summary for August 2014

Chief Birch reviewed his August 2014 Chiefs Report which is attached to the official Fire Board meeting packet.

Public Comment: Public comment/input is welcomed after each agenda item of New and Unfinished Business; Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

New Business:

A. Discussion & Possible Action re: Amending adopted budget for Fiscal Year 2014/2015 pursuant to Arizona Revised Statute 48-805.02.E

Chief Birch stated that several changes and occurrences which affected our proposed budget for fiscal year 2014/2015 happened just prior to this Board adopting the current budget. Chief Birch is suggesting we amend the adopted budget for fiscal year 2014/2015 to reflect these changes. He stated that this does not affect the tax rate, but will be more accurate for revenue and expense line items. The majority of the changes to be made are because of the Transwestern pipeline law suit – not only do we owe them back taxes, but the assessed value of their property has decreased which lowers their tax responsibility. Open discussion from the Board members regarding the need to adjust/amend the adopted budget. They all stated they understood the need to amend as long as they were not increasing the tax rate. Chief Birch stated that we can not increase our tax rate since we are at the maximum already. **Board Clerk J. Coslett-Muirhead motions to schedule a Special Board Meeting on September 04, 2014; to amend the budget for Fiscal Year 2014/2015 which will comply with A.R.S. 48-805.02.E; Board Member W. Davis seconds the motion,**

Vote conducted. **MOTIONED CARRIED.**

AYES: McMahon, Kenson, Artrip, Coslett-Muirhead, Davis

NAYS: None

ABSTAIN: None

Public Comment: None.

C. Discussion & Possible Action re: Approving the transfer of \$59,890.88 from the Capital Reserve to the General Fund to cover the Transwestern payment. **Board Clerk J. Coslett-Muirhead motions to approve the transfer of \$59,890.88 from our Capital Reserve to the General Fund to cover the Transwestern payment.** E. Caldwell stated that she needs this approval only if the County Treasurer has made this payment from the General Fund; if the Treasurer took the funds from the Capital Reserve account, then this is a mute issue. E. Caldwell stated that she would only transfer the funds if it is necessary.

Vote conducted. **MOTIONED CARRIED.**

AYES: McMahon, Kenson, Artrip, Coslett-Muirhead, Davis

NAYS: None

ABSTAIN: None

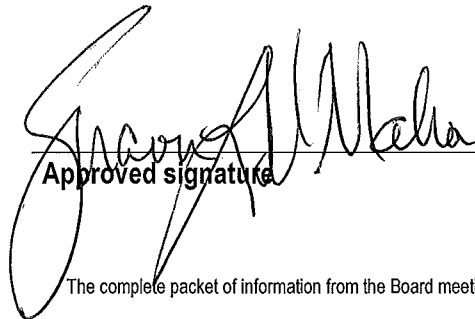
Public Comment: None.

Board Member Jack Artrip motions to adjourn the meeting; Board Member Bill Davis seconds the motion; Motion Carried unanimously. The meeting adjourned at 6:38 P.M.

NEXT SCHEDULED Regular BOARD MEETING

September 25th, 2014

Regular Board Meeting


Approved signature

9/25/2014
Date

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request.

The Fire District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request these through the Fire District of Black Canyon City Administrative Offices (623-374-5512) at least twenty-four hours before the meeting.

"Black Canyon Fire Department is an Equal opportunity employer and provider."