

Minutes of September 27th, 2012
Regular Fire Board Meeting
Black Canyon Fire District

- ITEM I:** *Call to Order:* The monthly Board Meeting was called to order on Thursday, September 27th, 2012 at 6:01 PM.
- ITEM II:** *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, J. Coslett-Muirhead, P. Chartier, S. McMahon and D. Kenson. Also present: Chief Birch and E. Caldwell.
- ITEM III:** **Pledge of Allegiance:** Tom Kenson led the Pledge of Allegiance.
- ITEM IV:** *Minutes from the August 30th, 2012 Regular Fire Board Meeting:* <J. Coslett-Muirhead> Motions to discuss and/or vote to accept the Minutes from the August 30th, 2012 regular Fire Board Meeting, <S. McMahon> seconds the motion. **Motion carries unanimous 5 - 0.**
- ITEM V:** *Bookkeeping report from August 2012:* <D. Kenson> Motions to discuss and/or vote to approve the Bookkeeping Report for August 2012: <P. Chartier> seconds the motion. **Motion carries unanimously 5 - 0.**
- ITEM VI:** *Ambulance bookkeeping and Insurance Billing Report for August 2012:* < S. McMahon > Motions to accept the August 2012 Ambulance and Insurance Bookkeeping Report. < Jeri Coslett-Muirhead > seconds the motion. **Motion carries unanimous 5 - 0.**
- ITEM VII:** *Chief's Report:* <Chief> There are several anniversaries this month; Chad Bemmerl, Matt Duthie, Cristy Gestring, Donovan Maturan, and Mark Pietramale all celebrate one year with BCFD. Matt Duthie has just been hired by Lake Havasu Fire Department and is leaving BCFD.

Incidents for the month of August 2012 = 82 vs. 88 in 2011. Total transports, including scene to helicopter in August 2012 = 40 vs. 35 for August 2011. Total transports Jan. 1, 2012 - August 31, 2012 = 282. Total transports January 1, 2011 - August 31, 2011 = 310.

Combined training hours for the month of August 2012 = 467.

Capt. Josh Johnson and his wife Sarah had a baby girl Sept. 24th. Lizzie May Johnson weighed in at 9lbs. 8oz.

Yavapai County Emergency Management received a grant for \$24,325.00 for new radios. BCFD will be the recipient of this grant; all our portable radios will be replaced. We will hopefully now start seeing the radio repair line item go down.

There are several things to go over tonight. First, we expect to have the new agreement from Sedona for their dispatch services by our next board

meeting. It will be an 18 month agreement. We have had no issues with Sedona dispatch services to date. There is more to the story, however.

Earlier this year the fire board in Sedona considered eliminating their communication center. It appears things have calmed down and that idea has been tabled but there are still some waves. The City of Cottonwood is planning to open their own dispatch center for their police and fire. Additionally, Central Yavapai is talking about pulling out of Prescott and opening a dispatch center. The Chief at Mayer Fire, Glen Brown, and I, are talking with Central Yavapai just to keep our options open. With all the turmoil right now, we expect there will be a change sometime down the line, either location of dispatch services or cost. Sedona's equipment is getting old and the cost of upgrading would need to be passed on. We will just have to wait and see what transpires. I wanted to make you aware of what is going on because our department is being mentioned in some of the local newspapers up there because of our pulling out of Prescott several years ago.

Next issue is the HVAC system. During the monsoon season, condensation from the copper piping and duct work caused water damage to the ceiling tiles in the firefighters living area in particular. We saw less significant damage elsewhere in the building. It appears the copper pipes and ductwork was never insulated.

Three companies were contacted to provide quotes to insulate the pipes and ductwork; Daisy Mountain Air, Donley Service Center, and Butler Electric. Donley Service Center never provided a quote. Daisy Mountain quoted \$2624.80. Butler Electric quoted \$975.80. I already contacted Charlie Butler to get started with the repairs.

<Jeri Coslett-Muirhead> it is my understanding that new builds have a 2 year warranty and things like this should be covered. <Chief> the building has been here 2 years and both the contractor and the subcontractor that did the work are out of business. We aren't thrilled about having to pay for the repairs but it has to be done.

Next is an update of R331. The short version of the problem is the valve that dumps the bad stuff from the emissions got stuck. When the valve sticks during the regeneration mode, power is lost. That is what was occurring and our mechanic could not get it unstuck. The repair was extensive and will be expensive; we had to have the emissions system replaced.

There is talk going on with the Feds to see if emergency vehicles can be exempt from the new emissions law because no one wants an emergency vehicle to lose power while in service. However, as of right now, the EPA guidelines must be followed and that meant the emissions system had to be replaced.

Next issue is the emergency generator. The first annual PM was completed last month and they found it would only go up to about 50% capacity and then shut down. It turns out the regulator that had been installed initially was the incorrect size. Again, we were dealing with a repair that is no longer under warranty.

The last thing I want to discuss is the diesel fuel project with the school. It is moving, but slowly. Tom Thurman, the county supervisor indicated the County is interested in participating as well. They just replaced their fuel tanks and will check to see if they happen to have an above-ground tank available. It still needs to be determined where the tank would be located but both the school district and the fire district are working on that issue.

ITEM VIII: *Discuss and/or vote to approve the replacement of the Districts' computer server.* <D. Kenson> motions to discuss and/or vote on approving the replacement of the Districts' computer server; <S. McMahon> seconds the motion. < D. Kenson > Is this coming out of contingency or do we have the money set aside? < E. Caldwell > we have \$5000 set aside for the new server. I did not anticipate the cost of the operating system. Therefore, an additional \$1017.00 would come out of contingency. < D. Kenson > What about warranty? Is there insurance that would cover everything? <E. Caldwell> No, the warranties would be on each system. Also, as Keith is the one who set up our current system, I felt he would be the best person to install the new server. As you can see, Keith is quoting the installation with his labor cut in half. If you look at the quotes from both Dell and HP without installation, you can see what a good deal we are getting from Keith. **Motion carries unanimous 5 – 0.**

ITEM IX: *Discuss and/or vote on amending supplemental insurance coverage for all PSPRS personnel required A.R.S. 38-961.* <S. McMahon motions to discuss and/or vote on amending supplemental insurance coverage for all PSPRS personnel as required by A. R. S 38-961; <D. Kenson> seconds the motion. <Chief> We voted on this last month but the day after the board meeting, the representative from VFIS informed us he apparently had not received two emails with quotes from VFIS so what we voted on was not accurate information/cost. Additionally, the way the quotes were formatted was quite confusing. What we thought was going to cost us \$1786.00 was really going to cost us \$3540.00 and cover both full-time and reserve firefighters. Now that we have accurate information, we need to amend the vote to the correct amount and coverage which is \$1905.00 in 3-year annual installments. This is for coverage for "career" firefighters only; it does not include volunteers or admin staff. Though it looks like we are spending an additional \$357.00 over the 3-year period, we are actually saving \$4905.00. <S. McMahon > motions to amend the supplemental insurance coverage for all PSPRS personnel required by A. R. S. 38-961 and accept quote # 34860 in the amount of \$1905 in 3-year annual installments for PSPRS personnel only; <D. Kenson> seconds the motion. **Motion carries unanimous 5 – 0.**

ITEM X: *Discuss and /or vote on Delegation Agreement #06-056 between BCFD and the Arizona Department of Environmental Quality related to the issuance of Burn Permits: <S. McMahon> motions to discuss and/or vote on Delegation Agreement # 06-056 between BCFD and the Arizona Department of Environmental Quality relative to the issuance of Burn Permits; <P. Chartier> seconds the motion. **Motion carries unanimous 5 – 0.***

ITEM XI: *Discuss and/or vote to approve a filtration and/or water softener system for the station: <D. Kenson> Motions to discuss and/or vote to approve a filtration and/or water softener system for the station; <J. Cosslett-Muirhead seconds the motions. <Chief> as you know, we have run ourselves ragged trying to find a way to get a filtration system and hit many roadblocks. I talked with Max Russell at Deer Valley Plumbing recently and he provided me with information about an electronic water conditioning system called the, Zeta Rod. The information about the Zeta Rod is included in your packets.*


Since this is new technology, Max at Deer Valley Plumbing would like to use us as a guinea pig so to speak, and give us the Zeta Rod. The only cost to us would be the installation which would be \$784.25.

I would like to give this a try. No permit would be necessary, there is no drainage. It is installed in the ceiling. <S. McMahon> I spoke with a couple of our residents who actually use this system and they are quite happy with it. This system is used at Davis-Monthan and other large facilities throughout the state; the company that manufactures the Zeta Rod is located in Tucson. **Motion carries unanimous 5 – 0.**

ITEM XII: *Public Call: <J. Coslett-Muirhead> Just want to mention how professional the firefighters/EMT were when they were called out for an incident at Bumble Bee and Maggie Mine.*

ITEM XIII: *Adjournment. < D. Kenson > motions to adjourn; <P. Chartier> seconds the motion. **Motion passes unanimously 5 – 0.***

Meeting Adjourned at 6:50PM

 11/29/12

Authorized Signature Date