

Minutes
Regular Session
FIRE BOARD MEETING
Thursday November 20th, 2014

I. CALL TO ORDER

Board Chair S. McMahon called the Fire Board Meeting to order on Thursday, November 20, 2014, at 6:02 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

II. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Sharon McMahon, Board Clerk Jeri Coslett-Muirhead, Board Member Diana Kenson, Board Member Jack Artrip,

Members Absent: Board Member William (Bill) Davis

Board Chair affirms quorum is present.

Administrative Staff Present: Chief Birch and Elaine Caldwell.

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: Led by Firefighter Shawn Smith

IV. CALL TO THE PUBLIC

There was no response to the Call to the Public

V. MINUTES

W. Discussion & Possible Action - Regular Board Meeting – October 30th, 2014

Board Member D. Kenson motions to approve the minutes of the October 20th Regular Board meeting, J. Coslett-Muirhead seconds the motion.

Vote conducted to Approve. **MOTIONED CARRIED.**

AYES: Coslett-Muirhead, Kenson, Artrip,

NAYS: None

ABSTAIN: S. McMahon, stating she was not in attendance.

VI. FINANCIAL SUMMARY AND REPORTS

A. Monthly Financial Current Events Summary

E. Caldwell states that she would like to thank Chief Birch for putting the agenda and the Board packet together for her, and to thank Diana Kenson for typing up the minutes from the October regular meeting. Due to E. Caldwell being gone the majority of this month, she does not have a verbal financial report for this month.

VII. CONSENT AGENDA

A. Approval of the October 2014 Monthly Financial Report:

The Board reviewed the October 2014 Monthly Financial Report.

B. Approval of the October 2014 Ambulance Bookkeeping and Insurance Billing Report

The Board reviewed the October 2014 Ambulance Bookkeeping and Insurance Billing report.

J. Coslett-Muirhead motions to approve consent agenda A. & B; Jack Artrip seconds the motion.

Public Comment: None

Vote conducted. **MOTIONED CARRIED.**

AYES: McMahon, Coslett-Muirhead, Kenson and Artrip

NAYS: None

ABSTAIN: None

VIII. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

(Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto.)

A. Fire Chief Report and Current Events Summary for November 2014

- Chief Birch reviews the November 2014 Chiefs Report which is attached to the official Fire Board meeting packet.
- Yesterday Chief Birch, Board Chair Sharon McMahon and Board Member Diana Kenson attended a joint meeting with the Arizona Fire Chiefs association, Arizona Fire District Association and the Fire Fighters Union. This meeting was scheduled to address the financial challenges that are occurring around the state and the nation. Chief Birch stated that it was quite impressive with Fire Chiefs from small and large municipalities; small and large Fire Districts, and Union representatives. S. McMahon stated she found the meeting unprecedented and impressive with all of the different entities trying to work together to come up with some solutions for the financial constraints that is occurring. She stated that the messages were a lot of gloom and doom and that relief will be at least two years out, and that the lobbyist's for the fire service will be working with the legislature to clear some of the recent constraints that have been placed on the fire service. D. Kenson stated that with the new legislature and not knowing who will be supporting the Fire Service, we need to let our representative know what our community needs and start polling our community for what they think and again inform our representative what their constituents want/need.
- J. Coslett-Muirhead asked the Chief if any other meetings have occurred with Daisy Mountain Fire Department or Sun City Fire Department regarding a JPA or merger. Chief Birch replied no and that he has advised Chief Nichols from Daisy that we need to wait until February 2015 when the county advises what our revenue will be for FY 2015/2016. Once we are given the numbers, then we can start looking at our available options. Both D. Kenson and S. McMahon stated that the topics of mergers or JPA's were not discussed at yesterday's joint meeting.

Public Comment: Public comment/input is welcomed after each agenda item of New and Unfinished Business; Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

New Business:

- A. Discussion & Possible Action re: Reconsideration of base salary rates for volunteer administrative personnel for the purposed of Workman's Compensation computation, as approved in Resolution 2014-10-30.

J. Coslett-Muirhead stated she put this on the agenda for a little more clarification and research. She stated that since the district is using the dollar value used for the Pettie Coat Brigade, when they were active; that maybe for our insurance carrier and better clarification this is tabled until more information can be obtained. D. Kenson stated that after re-listening to the tape from last month's meeting, she has a better understanding with how the premium is calculated and that it will only cost the District approximately \$1.00 per month, no matter how many hours the one

volunteer works. J. Coslett-Muirhead states that she understands that, but just wants to make sure that the District is not paying too much or too little. J. Coslett-Muirhead stated that since there is not a motion on the table that she would like to table for a later date to do a little more research.

Jeri Coslett-Muirhead motions to table this line item until a later date Diana Kenson seconds the motion.

Vote conducted. **MOTIONED CARRIED.**

AYES: Kenson, Artrip, Coslett-Muirhead, McMahon

NAYS: None

ABSTAIN: None.

- B. Canvass and accept the "Official Final Results and the Certification of Election Results" for the Black Canyon Fire District Election held on November 4, 2014.

Diana Kenson motions to accept the "Official Final Results and the Certification of Election Results"; Jack Artrip seconds the motion,

Vote conducted. **MOTIONED CARRIED.**

AYES: Kenson, Artrip, Coslett-Muirhead, McMahon

NAYS: None

ABSTAIN: None

- C. Swearing in of new Board Members Dan Brett and Jim Speer. Chairman Sharon McMahon swears in newly elected Board Members Dan Brett and Jim Speer, both positions become effective on December 1, 2014; both Dan Brett and Jim Speer confirmed that they have reviewed the Open Meeting Laws.

- D. Re-organization of the Black Canyon Fire District Board, to become effective midnight, December 1, 2014.

Diana Kenson nominates Jeri Coslett-Muirhead as Board Chairman, Jack Artrip seconds the motion.

Vote conducted. **MOTIONED CARRIED.**

AYES: Kenson, Artrip, Coslett-Muirhead, McMahon

NAYS: None

ABSTAIN: None

Jeri Coslett-Muirhead nominates Diana Kenson as Clerk of the Board, Jack Artrip seconds the motion.

Vote conducted. **MOTIONED CARRIED.**

AYES: Kenson, Artrip, Coslett-Muirhead, McMahon

NAYS: None

ABSTAIN: None

- E. Discussion & Possible Action re: Changing the date of the December 2014 Regular Board meeting to December 18th due to Christmas being on the last Thursday.

Diana Kenson motions to move the December 25th regular meeting to December 18th; Jeri Coslett-Muirhead seconds the motion.


Vote conducted. **MOTIONED CARRIED.**


AYES: Kenson, Artrip, Coslett-Muirhead, McMahon
NAYS: None
ABSTAIN: None

ADJOURNMENT

The meeting adjourned at 6:28 P.M. (J. Coslett-Muirhead /D. Kenson)

NEXT SCHEDULED BOARD MEETING
Thursday December 18th, 2014
Regular Board Meeting


Authorized Signature


Date

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request.

The Fire District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face point or other reasonable accommodations may request these through the Fire District of Black Canyon City Administrative Offices (623-374-5512) at least twenty-four hours before the meeting.

*"Black Canyon Fire Department is an
Equal opportunity employer and provider."*