

**Minutes of November 29th, 2012  
Regular Fire Board Meeting  
Black Canyon Fire District**

- ITEM I:** *Call to Order:* The monthly Board Meeting was called to order on Thursday, November 29th, 2012 at 6:01 PM.
- ITEM II:** *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, J. Coslett-Muirhead, S. McMahon and D. Kenson. P. Chartier attended via teleconference. Also present: Chief Birch and E. Caldwell.
- ITEM III:** **Pledge of Allegiance:** J. Coslett-Muirhead's grand-daughter, Deanne, led the Pledge of Allegiance.
- ITEM IV:** *Minutes from the October 25th, 2012 Regular Fire Board Meeting:* <D. Kenson> Motions to discuss and/or vote to accept the Minutes from the October 25th, 2012 Regular Fire Board Meeting; <P. Chartier> seconds the motion. **Motion carries unanimous 5 – 0.**
- ITEM V:** *Bookkeeping report from October 2012:* <J. Coslett-Muirhead> Motions to discuss and/or vote to approve the Bookkeeping Report for October 2012: <S. McMahon > seconds the motion. **Motion carries unanimously 5 – 0.**
- ITEM VI:** *Ambulance bookkeeping and Insurance Billing Report for October 2012:* < S. McMahon > Motions to accept the October 2012 Ambulance and Insurance Bookkeeping Report. < D. Kenson > seconds the motion. **Motion carries unanimous 5 – 0.**
- ITEM VII:** *Chief's Report:* <Chief> There were no member anniversaries this month.

Incidents for October 2012 = 69 vs. 81 in October 2011.

Total transports, including from scene to helicopter in October 2012 = 29 vs. 38 in October 2011. Total transports January 1, 2012 to October 31, 2012 = 348; January 1, 2011 to October 31, 2011 = 389

Combined training hours for the month of October 2012 = 493.

The Dept. conducted the annual hose testing during October which involves testing all fire hoses on each of the trucks for 5 minutes at 250 psi. A total of 98 sections (roughly 4,900 feet) were tested.

I have been advised that Jeff Cox has passed away. Jeff had been a department member in the past serving in the roles of dispatcher, firefighter and assistant chief. We will keep his family in our thoughts.

A reminder that the annual BCFD Christmas Party and Awards Ceremony is for scheduled Saturday, December 8, 2012 at 4:30. Board members are responsible for the desserts. The Dept. is responsible for the meat and drinks. Each shift is responsible for side dishes.

Friday is Alison's last day with BCFD. We are having a gathering at 11:30 that day and hope you all can attend. Elaine will take over the ambulance billing for the time being.

<J. Coslett-Muirhead> Has there been a discussion about compensation to Elaine for taking on added responsibilities? <Chief> No, but that is something we can put on the agenda for our next meeting. We can make it retroactive if we decide to compensate.

<Chief> I had to replace my cell phone after the current one became inoperable. There will be a slight increase in the monthly cost due to the change in type of phone. The benefit to the new phone is the availability of applications that allow me to acquire information on each call such as Google mapping and the type of apparatus being dispatched, a tremendous value for incident command.

We are still awaiting the arrival of the new portable radios but until then, we can adapt our current ones so we will be in compliance with the federal narrow-banding requirements. All of the mobile radios have already been narrow-banded.

Rescue 331 is back in service. It turns out there were actually 3 problem areas; the regen was not working properly and had to be replaced, a wiring harness had worn and needed to be replaced, and a sensor and tube needed to be replaced. It truly was a process of elimination. Our mechanic spent countless hours working on the rescue but did not charge for the vast majority of his hours.

**ITEM VIII** Swearing in of Board Members Marilyn Forsythe, Jeri Coslett-Muirhead and Diana Kenson. Sharon McMahon facilitated the ceremony.

**ITEM IX** Discuss and/or vote on re-organization of the Black Canyon Fire District Board. <D. Kenson> motioned to discuss and/or vote on the re-organization of the BCFD Board, <P. Chartier> seconds the motion. <S. McMahon> We work as a team quite well as it is. I don't see the need for a change. <J. Coslett-Muirhead> I don't feel a change is warranted. <D. Kenson> withdraws the motion, <P. Chartier> seconds.

**ITEM X** Discuss and/or vote on possibly changing the date for the December 2012 Regular Board meeting. <D. Kenson> motions to discuss/ and or vote on possible changing the date of the December 12, 2012 Board Meeting; <S. McMahon> seconds the motion. <D. Kenson> motions to cancel the December 27<sup>th</sup>, 2012 Fire Board Meeting, <S. McMahon> seconds the motion. **Motion carries 5 – 0 unanimous.**

**ITEM XI** Public call: <J. Coslett-Muirhead: Happy Holidays everyone!

**ITEM XII** Adjournment: <P. Chartier> motions to adjourn; <J. Coslett-Muirhead> seconds the motion. **Motion passes unanimously 5 – 0.**

**Meeting adjourns at 6:34PM**



Authorized Signature

4/23/13

Date