

Black Canyon Fire District
Meeting Minutes
Thursday December 15th, 2016

CALL TO ORDER Board Chair J. Coslett-Muirhead called the Fire Board Meeting to order on Thursday, December 15th, 2016 at 6:00 p.m. at the Fire District Administration Office, 35050 S. Old Black Canyon Highway, Black Canyon City, Arizona.

ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Jeri Coslett-Muirhead; Board Member William Burrus; Board Member Jack Artrip; Board Member Matt Simon; Board Member Sharon McMahan

Members Absent: None

Board Chair affirms a quorum

Administrative Staff Present: Chief Mark Nichols, Valerie Helms

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: led by John Burkhart.

CALL TO THE PUBLIC There was no response to the Call to the Public.

MINUTES

Discussion & Possible Action – Approval of the November 17th, 2016 Regular Board Meeting

Minutes

Board Member M.Simon motions to approve the minutes; Board Member W. Burrus seconds the motion;

Vote conducted to Approve. MOTION CARRIED 4-0.

AYES: Coslett-Muirhead, Simon, Burrus, Artrip

NAYS: None

ABSTAIN: McMahan

CONSENT AGENDA

A. **November 2016 Monthly Financial Report:** Board Member J. Artrip motions to approve the Consent agenda item A; Board Member S. McMahan seconds the motion;

B. **November 2016 Ambulance Bookkeeping and Insurance Billing Report:** Board Member W. Burrus motions to approve the Consent agenda item B; Board Member M. Simon seconds the motion;

Vote conducted for items A & B on consent agenda. **MOTION CARRIED 5-0.**

AYES: Coslett-Muirhead, McMahan, Artrip, Burrus, Simon

NAYS: None

ABSTAIN: None

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CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

(Current Event Summaries are regarding activities of the Fire District and the status and progress relating thereto.)

Fire Chief Report and Current Events Summary

A. Chief Nichols discussed Current Events:

- Recognized Board Chair Jeri Coslett-Muirhead for her 8 years of service on the Fire Board.
- Reviewed call volume numbers and collections over the past month and compared to previous years.
- Presented a thank you note from a patient to the Black Canyon Fire District for their excellent service.
- Advised that the Arizona Fire District Association Conference in Laughlin will be held January 12-14, 2017.
- Recommended special workshop dates and times with the Daisy Mountain Fire Board in January to discuss options after the management and administrative services contract ends June 30, 2017.
- Advised that the new minimum wage law took effect 1/1/2017 raising the minimum wage to \$10 per hour.

VIII. Old Business

A. Discussion and Possible Board Action re: 5 Year Plan and Goals for the Fire District

Board Member S. McMahons motions to discuss item A re: the 5 year plan and goals for the Fire District; Board Member W. Burrus seconds the motion.

The board discussed the options for keeping the Wildland program going with the loss of Captain Johnson, who was the only engine boss. The board asked questions regarding the qualifications and training needed and whether anyone was interested. Chief Nichols will follow up.

Board Member S. McMahons motions to table item A re: the 5 year plan and goals for the Fire District; Board Member W. Burrus seconds the motion;

Vote Conducted. **MOTION CARRIED 5-0.**

AYES: Coslett-Muirhead, McMahon, Artrip, Burrus, Simon

NAYS: None

ABSTAIN: None

IX. New Business

A. Discussion and Board Action re: Selection of Fire Board Chairperson and Clerk.

Board Member M. Simon nominates Jeri Coslett-Muirhead as the Fire Board Chairperson. Board Member J. Artrip seconds the motion. Board Chair J. Coslett Muirhead nominates S. McMahon as Board Clerk, Board Member J. Artrip seconds the motion. Vote Conducted. **MOTION CARRIED 5-0.**

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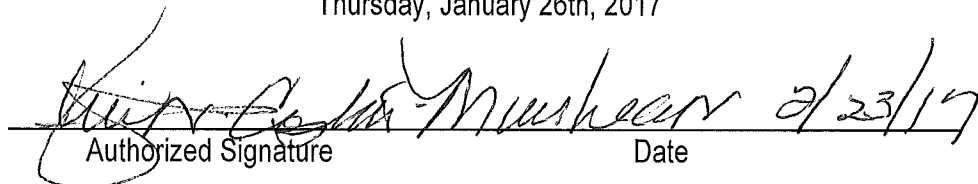
AYES: Coslett-Muirhead, McMahon, Artrip, Burrus, Simon
NAYS: None
ABSTAIN: None

ADJOURNMENT

Board Member J. Artrip motions to adjourn the meeting; Board Member M. Simon seconds the motion;
(Whereupon, the regular meeting of the Black Canyon Fire District was adjourned at 6:52 p.m)

NEXT SCHEDULED BOARD MEETING

Thursday, January 26th, 2017



Authorized Signature Date

The complete packet of information from the Board meetings or portions thereof is available from the
Administrative Office upon completion of a Public Records Request.

"Black Canyon Fire Department is an Equal opportunity employer and provider."