

**Black Canyon Fire District
Policies and Procedures**

Policy No. 2000-1

Ambulance Billing Procedures

Amended by the Fire Board on September 14, 2000

With approval of the Fire District Board of Directors to begin operating a transport capable rescue unit, contingent upon approval of the Arizona Department of Health Services, the following billing procedures have been established.

1. Black Canyon Fire District Residents
 - a. "Black Canyon Fire District Residents" are defined as any person legally owning property within the legal boundaries of the Black Canyon Fire District, or any person having resided within the legal boundaries of the Black Canyon Fire District for a minimum of six (6) consecutive months.
 - b. Since legal owners of property within Black Canyon Fire District are required to pay taxes to the Black Canyon Fire District, and since non-owner occupants living on properties within the Black Canyon Fire District indirectly pay taxes to the Black Canyon Fire District through rent or lease payments, the District Board has approved subsidizing such individuals transport fees under the following circumstances:
 - b1. Residents transported by the Districts rescue unit who are not covered by any Insurance; or
 - b2. Those costs for services rendered to a resident that are not paid for by the resident's Insurance plan(s).
 - c. Proof of residency within the Black Canyon Fire District shall be the burden of the person receiving services by the Districts rescue unit, and shall be proven by the following methods:
 - c1. Utility bills/receipts (gas, electric, water, telephone, cable/satellite television), or;
 - c2. Rent/lease receipts
2. Individuals Not Having Established Residency Within The District
 - a. Since individuals not residing within the Black Canyon Fire District do not pay taxes to the District, or have not

**Black Canyon Fire District
Policies and Procedures**

Policy No. 2000-1

Ambulance Billing Procedures

- b. maintained a place of residence within the District for sufficient time to establish residency, the District has determined not to subsidize individuals not residing within the District.
- c. "Individuals Not Having Established Residency Within the District" is defined as any individual not legally owning property within the Black Canyon Fire District, or any individual not having resided within Black Canyon Fire District for six (6) consecutive months.
- d. Individuals not having established residency within the District shall be required to pay for all costs associated with services rendered by the Districts rescue unit.
- d. Individuals not having established residency within the District failing or refusing to pay for all services rendered to them by the Districts rescue unit after three months of initial billing shall have their account forwarded to a collection agency for payment.