

**Minutes from November 2010  
Regular Fire Board Meeting  
Black Canyon Fire District**

**ITEM I:**     *Call to Order:* The monthly Board Meeting was called to order on Thursday, November 18, 2010 at 6:02 PM.

**ITEM II:**     *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, Clerk R. Pendergast, S. McMahon, J. Coslett and D. Kenson. Also present: Chief Birch, A. Carnes.

**ITEM III:**     *Minutes from the October 2010 Regular Fire Board Meeting -* D. Kenson motioned to accept the Minutes from the October 2010 Regular Fire Board Meeting, S. McMahon seconds the motion. **Motion to approve minutes carries with a 5-0 vote.**

**ITEM IV:**     *Bookkeeping report from October 2010:* R. Pendergast motions to accept the Bookkeeping Report for October 2010, J. Coslet seconds the motion. **Motion to approve bookkeeping report carries with 5-0 vote.**

**ITEM V:**     *Ambulance bookkeeping and Insurance Billing Report for October 2010:* R. Pendergast motions to approve the Ambulance Bookkeeping and Insurance Billing Report for October 2010, D. Kenson seconds the motion. D. Kenson brought attention to the amount of vehicle maintenance shown on Page 2, Section 201 of the P/L Statement. To date, we are at 68.7% of budget. Chief Birch stated it is due to the annual maintenance done on three of the vehicles and he is keeping close watch on the budget. **Motion to approve ambulance bookkeeping and Insurance Billing Report carries with a 5-0 vote.**

**ITEM VI:**     *Chief's Report:* Marilyn Forsythe has been here since 2004, Rose and Sharon since 2006, Jeri and Diane Kenson since 2008. Incidents for the month of October were 83 and there were 78 incidents in October of 2009. Total transports for October 2010 were 30 vs. 28 in October 2009. From January 1, 2010 through October 31, 2010, there were 345 transports and from January 1, 2009 through October 31st 2009, there were 300 transports. Combined training hours for the month of October 2010 were 480. The month of October was our annual hose testing. All the hoses tested @ 250 lbs. for 5 minutes to make sure they stayed in tact. We had only 3 sections fail this year and they were very, very old sections. They have been removed from the inventory. Three vehicles had their annual maintenance; E332, E331 and the tanker.

**ITEM VII**     *Discuss and/or vote on the status of the new Fire Station. Pursuant to A.R.S. 38-431.03.A.4the Fire District Board may hold an executive session with the Fire District's Attorney Kirk H. Hays for discussion, consultation, and instruction for matters involving the construction of the new fire station, located at 35050 S. Old Black Canyon Highway, Black Canyon City, AZ.* D. Kenson motions to go in to executive session, S. McMahon seconds the motion; **motion carries with a 5-0 unanimous vote.**

**Meeting adjourns at 6:09 PM**  
**Meeting reconvenes at 6.59 PM**

**ITEM VIII:** *Discuss and/or vote on actions to be taken with regards to the matters discussed in Executive Session in line item 7, regarding the construction of the new fire station, located at 35050 Old Black Canyon Hwy, Black Canyon City, AZ:* D. Kenson motions to authorize Chief to accept contractor bids to determine cost of completing the project. S. McMahon seconds the motion. J. Coslett asked if there is a timeframe for the bids to be accepted. Chief requested time to get with the attorney and architect to determine what the request for proposal will look like, what specifically needs to be defined in it and then reach a timetable based on that information. **Motion carries with a 5-0 unanimous vote.**

**ITEM IX:** *Update on new fire station:* A lot of legal wrangling is going on. We will find out what the cost is to complete the project and go from there.

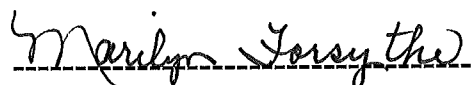
**ITEM X:** *Discuss and/or vote on changing the December 2010 Regular Board meeting due to the holidays.* S. McMahon motions to cancel the December 2010 Regular Board meeting D. Kenson seconds the motion. **Motion carries with a 5-0 unanimous vote.**

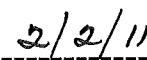
**ITEM XI:** *Swearing in of Board Members Sharon McMahon & Rosalie Pendergast.* S. McMahon and R. Pendergast individually took the oath of office administered by M. Forsythe.

**ITEM XII:** *Discuss and/or vote on Re-organization of the Black Canyon Fire District Board:* J. Coslet motioned the Board stay exactly as it is, D. Kenson seconds the motion. **Motion carries with a 5-0 unanimous vote.**

**ITEM XIII:** *Public Call:*

**ITEM XIII:** Adjournment. R. Pendergast motions to adjourn the meeting, D. Kenson seconds the motion. **Motion carries with a 5-0 unanimous vote. Meeting adjourned at 7:10 P.M.**

  
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**Authorized Signature**

  
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**Date**