

**Minutes from March 2011
Regular Fire Board Meeting
Black Canyon Fire District**

ITEM I: *Call to Order:* The monthly Board Meeting was called to order on Thursday, March 31, 2011 at 6:00PM.

ITEM II: *Roll Call of Board Members:* Present - Chairperson Marilyn Forsythe, Clerk R. Pendergast, S. McMahon and J. Coslett, and D. Kenson. Also present: Chief Birch and E. Caldwell.

ITEM III: *Minutes from the February 2011 Regular Fire Board Meeting and March 14, 2011 Special Board Meeting.* S. McMahon motioned to approve the minutes from the February 2011 Fire Board Meeting, J. Coslett seconds the motion. **Motion to approve the February 2011 Regular Fire Board minutes carries with a 5 – 0 unanimous vote.** D. Kenson motioned to approved the March 14, 2011 Special Fire Board minutes, R. Pendergast seconds the motion. **Motion to approve the March 14, 2011 Special Fire Board minutes carries with a 4 eyes and 1 abstaining vote** from D. Kenson.

ITEM IV: *Bookkeeping report from February 2011:* J. Coslett motioned to accept the Bookkeeping Report for February 2011, R. Pendergast seconds the motion. **Motion carries with a 5-0 unanimous vote.**

ITEM V: *Ambulance bookkeeping and Insurance Billing Report for February 2011:* D. Kenson motioned to accept the February 2011 Ambulance and Insurance Bookkeeping Report. S. McMahon seconds the motion. **Motion carries with a 5-0 unanimous vote.**

ITEM VI: *Chief's Report:* Elaine Caldwell celebrates 16 years with BCFD; John Burkhart, 10 years; Jason Tilson, 8 years; and Josh Johnson, one year. Congratulations and Thank You for your hard work and commitment to the District and Community! Former Petticoat Brigade member Chrystell Church passed away on March 21st. Incidents for the month of Feb. 2011 = 77 compared to 69 in Feb. 2010. Jan. and Feb. 2011 total = 159 incidents. Total transports, including from scene to helicopter in Feb. 2011 = 26 compared to 34 in Feb. 2010. From Jan. 1, 2011 to Feb. 28, 2011 we have a total of 67 transports compared to 69 for the same timeframe in 2010. Combined training hours for the month of Feb. 2011 = 934.

A grant application was submitted to the 100 Club of Arizona for \$24,000 to purchase 10 sets of turnout gear. We will not know if the application is approved until June. If awarded, this grant does not require matching funds from the District.

A grant application has been submitted to the Arizona State Land Dept. for \$10,000 to repair CAFS unit on Brush 333. If awarded, this grant requires a 50% match from the District. No timeframe has been given as to when the grants will be awarded.

ITEM VII: *Update on New Fire Station:* Work has begun. They are currently grinding the perimeter of where the floor will be pulled out so when they pour the new cement it will be flush. They should begin pulling out the cement next week.

ITEM VIII: *Discuss and/or vote on adopting Resolution Number 2011-0331 pertaining to the submission of projects for consideration in Arizona's Highway Safety Plan through the Governor's Office of Highway Safety.* S. McMahon motions to accept Resolution Number 2011-0331 pertaining to the submission of projects for consideration in Arizona's Highway Safety Plan through the Governor's Office of Highway Safety. D. Kenson seconds the motion. <Chief> This is about the only grant that requires a resolution and is for around \$32,000 worth of extrication equipment to replace some of the older equipment we have. This is not a matching grant. **Motion carries unanimously with a 5-0 vote.**

ITEM IX: *Discuss first Budget Proposal for Fiscal Year 2011/2012.* See attached Budget Summary and Five-Year Budget Forecast(s). Comments: <J. Coslett> doesn't see the sale of the existing building in the budget. <E. Caldwell> that is an unknown and she tried to be as factual as possible when creating the budget. <J. Coslett> wants to look at a graduated levy increase starting at 3.10 annually and increasing to 3.25. <S. McMahon> against a tax increase right now. <D. Kenson> against a tax increase now. <Chief> we have looked multiple directions for ways to cut the budget and not lay off staff. Fortunately, we have a good board and good management and have been preparing for this as best as possible. <J. Coslett> Asked E. Caldwell to create new budget based on tax increase. <E. Caldwell> indicated she would have it ready and email it out by Monday.

ITEM X: *Public Call:* Comment from public: Why not leave the valuations where they are instead of lowering them so you won't have to raise taxes? <Chief> we don't control valuations, that comes from the county. The tax levy for the fire dept. has been the same for the past 17 – 18 years. I have already talked to the staff about the budget and they are doing everything they can to help to reduce cost. We have some really great people here. Our people fully understand and actively participate to reduce costs.

D. Kenson motions to adjourn meeting. S. McMahon seconds the motion.

Meeting adjourns at 7:08PM


Authorized Signature

4.28.11
Date